

SERVICE COMMITTEE

September 21, 2026

The September 21, 2026 Service Committee meeting was called to order at 5:30 p.m. in Council Chambers by Dale Rowe, Chairperson. Service Committee members present were Kate Niedekohr, Dale Rowe, and Andy Voorheis.

Others present included: Kyle McColly, Mayor; Eric Honaker, Water Distribution Supervisor; Brad Taylor, Street and Sanitation Supervisor; Dave Schneider, Collections System Supervisor; Nickie Coppler, City Auditor; Bruce Brandstetter, Brandstetter Carroll, Inc.; Edward Roth, Brandstetter Carroll, Inc.; Matt Hudkins, Precision Safe Sidewalks; Macie Clipner, Precision Safe Sidewalks; Robert Waxlax, Louis Dreyfus Company; Randall Besecker, Louis Dreyfus Company; Amanda Watson; John Walker; Brian Hemminger, Daily Chief Union; and Sarah Bennett, Clerk.

The summary of bills totaling \$89,177.12 was presented.

A motion was made by Mr. Voorheis, seconded by Mrs. Niederkohr, for the approval and payment of bills totaling \$89,177.12. Upon Voice Vote, all members voted Yes. The Chairperson declared the motion carried.

The minutes of the September 8, 2026 Service Committee meeting, having been mailed to each Service Committee member, were approved as received.

Mr. Bruce Brandstetter, Brandstetter Carroll, Inc., presented a project status update as follows:

- East Wyandot Avenue Road Improvements, Phase 2 and Phase 3
 - o Projects to be combined for one bidding, per ODOT, with revisions due in January 2027.
 - o Project to be bid in early January 2027 and construction to also take place in 2027.
- SR 199 North Waterline to Crawford
 - o Plans for the project were resubmitted on July 29, 2026 to ODOT for permit comments.
 - o Cindy Brooks, RCAP, a City Water Department representative, and representatives from Brandstetter Carroll, Inc. will be attending a meeting with the Crawford property owners on September 21, 2026.
- Westside Waterline Extension, TH 110/111
 - o The project is closed out and was completed at \$22,829.81 below contract.
 - o The record drawings have been submitted.
- Forth Street and East Wyandot Avenue ADA Curb Ramps
 - o Coordination with the property owners will take place.
 - o Two bids were received for the project. This will be addressed later in the meeting.
 - o Contract completion date for the project is December 31, 2026.
 - o Pre-construction meeting is scheduled for October 6, 2026 at 3:00 p.m. pending City Council's approval of a bid for the project.
- Sandusky River Crossing Phase 1, E Wyandot Ave, Sandusky Ave, to Third St
 - o Plans are available for review.
 - o Plans were submitted to the Ohio EPA on August 11, 2026.
 - o Information was distributed to utilities on September 8, 2026.
 - o Project bidding and contracting will take place in October and November 2026 pending Ohio EPA.
 - o Construction will take place in 2027 as weather permits.
- Highland Parkway Reconstruction
 - o One bid was received for the project. This will be addressed later in the meeting.
 - o Contract completion date for the project is November 13, 2026.
 - o Pre-construction meeting is scheduled for October 6, 2026 at 1:30 p.m. pending City Council's approval of the bid for the project.

- Coordination with Uni-Grip and adjacent property owners will take place as needed.
- A multi day detour will be required when full depth pavement is constructed at SR 53 N.
- Water System Planning
 - A 2027 OPWC application for the E Wyandot Avenue River Crossing is due to the County by October 1, 2026. A Resolution from the City is required for this application.
 - Coordination with street paving will take place.

Mr. Brandstetter reviewed the following bids received for the Fourth Street ADA Curb Ramps:

D.L. Smith Concrete LLC	-	\$196,112.80
585 Old State Rd N		
Norwalk, Ohio 44857		

RMH Concrete, Inc.	-	\$201,685.25
4433 West Collins Road		
Collins, Ohio 44826		

Mr. Brandstetter stated that he has reviewed the bids and he recommends the approval of the bid of \$196,112.80 from D.L. Smith Concrete LLC, Norwalk, Ohio for this project. Mr. Brandstetter indicated that the project will involve the removal of a tree, relocation of a fire hydrant, removal of steps, and the installation of “piano keys” roadway markings at the intersection.

A motion was made by Mr. Rowe, seconded by Mr. Voorheis, to recommend to City Council to approve the bid of \$196,112.80 from D.L. Smith Concrete LLC, 585 Old State Rd N, Norwalk, Ohio 44857 for the Fourth Street ADA Curb Ramps Project. Upon Voice Vote, all members voted Yes. The Chairperson declared the motion carried.

Mr. Brandstetter reviewed the following bid received for the Highland Parkway Reconstruction Project:

Kokosing Construction Company, Inc.	-	\$166,977.00
606 N Main St		
Mansfield, Ohio 44902		

Mr. Brandstetter stated that he has reviewed the bid received and he recommends the approval of this bid.

A motion was made by Mr. Rowe, seconded by Mr. Voorheis, to recommend to City Council to approve the bid of \$166,977.00 from Kokosing Construction Company, Inc., 606 N Main St, Mansfield, Ohio 44902 for the Highland Parkway Reconstruction Project. Upon Voice Vote, all members voted Yes. The Chairperson declared the motion carried.

Mr. Honaker presented quotes from R.A. Bores Excavating, Inc., Monroeville, Ohio, for several projects for the Service Committee to consider as follows:

- The replacement of approximately 60’ of existing water main with 8” C900 (disconnecting from the booster station), including one hydrant setting and connection to an 8” or 12” line on Malabar Drive, two each 8” connections on East Wyandot Avenue at a cost of \$26,159.75.
- Fire Hydrant Replacements:
 - West Johnson Street and Chief Street - \$2,453.85.
 - Skyline Drive and Center Street - \$2,790.90.
 - 215 Commerce Way (McGuire Wholesale) - \$7,336.35.
 - West Guthrie Street and North Eighth Street - \$7,453.95.

Mr. Matt Hudkins, Precision Safe Sidewalks, addressed the Service Committee regarding the sidewalk assessment his company conducted recently. Mr. Hudkins noted that they identified 1,362 trip hazards within the target area that was assessed, with those sidewalk panels having differentials between them of ¼” to 2½”. Mayor McColly indicated that there are items that need to be determined before proceeding including a timeline, cost, and cost to homeowners.

Mr. Robert Waxlax, Louis Dreyfus Company, addressed City Council regarding the proposed Infrastructure Improvement Agreement between the City of Upper Sandusky, Ohio, and Louis Dreyfuss Company Agricultural Products LLC. It was noted that the agreement is an attachment to Ordinance No. 93-14 that will be considered by City Council at their meeting to be held later this evening.

Mr. Schneider reported on the following:

- A storm sewer on Wyandot Avenue is in the process of being repaired as the seal failed and the sewer filled with stone. The stone is being removed and there is currently approximately 4” of stone in the storm sewer.
- A mixer for an sequential batch reactor (SBR) tank at the Wastewater Treatment Plant is being rebuilt as it recently stopped working.

Mr. Brad Taylor reported on the following:

- The loader and the crack sealer have been serviced.
- The Street Department continues to work at the compost site to prepare a spot for leaves in effort to keep the leaves separate from the other compost materials.
- Street Department employees are conducting maintenance at the City garage.
- Due to the excessive rain last week during the Wyandot County Fair, some dumpsters that were placed at the fairgrounds will have to wait to be picked up until the ground dries.
- M & B Asphalt Co., Inc. is working on the 2026 Street Maintenance Project, with Broadview and Kilbourne Streets having been completed along with the first layer of Commerce Drive.
- Mr. Taylor expressed concern about the compaction being done before repaving as part of the Interceptor Sewer Project. Mr. Taylor noted that the compaction is not being done as the project proceeds it is being done after and he is concerned about the repaving on Houpt Drive and future issues with the roadway.

Mayor McColly reported that Fall Clean-Up is taking place this week. Mr. Taylor stated that rules and regulations as part of Fall Clean-Up.

There being no further business, the Chairperson declared the meeting adjourned.

Sarah J. Bennett, Clerk

Dale Rowe, Chairperson